Cubicle Office Space Planning Guide

Efficient layouts. Comfortable workspaces. Better productivity.

BETTER SPACES.
BRIGHTER IDEAS.



Key Guidelines

1. **Desk Chair Space – 42”**
   Allow 42 inches behind the desk for the chair to move comfortably.
2. **Non-Major Walkways – 42”**
   Provide at least 42 inches between rows within the cubicle (inner walkways).
3. **Major Walkways – 48”**
   Use 48 inches around cubicle banks and main aisles for two-way traffic.
4. **Maintain Clearance**
   Keep at least 48 inches along walls, room perimeters, and between cubicle banks.

Additional Tips

- Keep major walkways clear for safety and collaboration.
- Plan for power and data access.
- Consider storage placement to avoid blocking walkways.
- Adjust spacing based on your space, team size and future growth.
- Follow local building codes and ADA requirements.

WORKSPACES FOR WHAT’S NEXT.

Cubicle Detail (Top View)

